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**Munis Employee Self Service (ESS)****Payroll Deduction Codes**

Here is a listing of the frequently used deduction codes you will see on your paycheck. If there is a question about a code you don't see on here or one that is on here but you don't understand it please contact your timekeeper, if they can't help they will contact payroll for clarification.

1<sup>ST</sup> LOAN – 403(b) Loan repayments (and if you have more than one it continues 2<sup>nd</sup> , 3<sup>rd</sup>, etc)  
671 HEALTH – Van Driver Local 671 Health Insurance  
AFLAC – Aflac Insurance 12 Month  
AFLAC 10 – Aflac Insurance 10 Month  
AGENCY FEE – Teacher Agency Fees  
BC/BS HEAL – Blue Cross/Blue Shield Health Insurance  
CT STATE T – Connecticut State Tax  
DIRECT DEP – Direct Deposit (main Direct Deposit account if you have multiple)  
EE HSA 10M – Employee HSA Contributions 10 Month  
EE HSA 12M – Employee HSA Contributions 12 Month  
FEDERAL TA – Federal Tax  
GARNISHMEN – Garnishments (all garnishments listed will show under this one code)  
HLTH SUM N – Summer Health Deductions Non-Teachers  
HLTH SUM T – Summer Health Deductions Teachers  
LTD SUM NO – Summer Optional LTD Deductions Non-Teachers  
LTD SUM TE – Summer Optional LTD Deductions Teachers  
MASS TAX – Massachusetts State Tax  
MEDICARE – Medicare  
OPTIONAL L – Optional LTD  
PARA >= 21 – Paraprofessional Union Dues >= 21 hours worked  
PARA 13-20 – Paraprofessional Union Dues 13-20 hours worked  
PARA 0-12 – Paraprofessional Union Dues 0-12 hours worked  
PARTIAL D – Partial Direct Deposit (not main direct deposit account)  
PENSION FL – Pension 403(b) Flat Rate  
PENSION X% - Pension 403(b) and the percentage amount you are contributing (X=% number)  
ROTH FLAT – Roth 403(b) Flat Rate  
ROTH X% - Roth 403(b) and the percentage amount you are contributing (X=% number)  
SEC 125 DE – Section 125 Dependent  
SEC 125 ME – Section 125 Medical  
SOC SEC – Social Security  
SUMMER CCW – Summer Health Deductions Child Care Workers  
SUMMER PAR – Summer Health Deductions Paraprofessionals  
SUMMER VAN – Summer Health Deductions Van Drivers  
TEACHER DU – Teacher Union Dues  
TRAVELERS – Travelers Insurance  
TRB 6% - Teacher's Retirement 6% Contribution  
TRB 1.25% - Teacher's Retirement 1.25% Contribution  
TRB VOLUNT – Teacher's Retirement Voluntary Contribution  
UNITED WAY – United Way Contribution  
VAN DUES – Van Driver Union Dues