



**Great Path Academy
at Manchester Community College**

60 Bidwell Street, MS #20
Manchester, CT 06045-1046
Phone (860) 512-3700
Fax (860) 512-3701
<http://www.crec.org/greatpath>

**GUIDANCE OFFICE
SCHEDULE CHANGE REQUEST FORM**

| | | |
|---------------------------|---------------------------------|-------------------------|
| Student Full Name: | Grade: 10 11 12 | Date: / /2010 |
|---------------------------|---------------------------------|-------------------------|

| I would like to... | | Course Name | Teacher | Days (Circle) | Block (Circle) | Office Approval |
|------------------------------|-------------------------------|-------------|---------|------------------|-------------------|-----------------|
| <input type="checkbox"/> Add | <input type="checkbox"/> Drop | | | M/W T/R | 1 2 3 4 | |
| <input type="checkbox"/> Add | <input type="checkbox"/> Drop | | | M/W T/R | 1 2 3 4 | |
| <input type="checkbox"/> Add | <input type="checkbox"/> Drop | | | M/W T/R | 1 2 3 4 | |
| <input type="checkbox"/> Add | <input type="checkbox"/> Drop | | | M/W T/R | 1 2 3 4 | |

**Please note that until a Schedule Change Request forms has been approved and changed in Power School, students should continue to attend the course.*

| Reason for Change | |
|--|--|
| Add | Drop |
| <input type="checkbox"/> I have not taken/passed this course and need it to graduate | <input type="checkbox"/> I have already taken/passed this course or do not need it |
| <input type="checkbox"/> This course looks interesting to me | <input type="checkbox"/> This course is not in my field of interests |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |

I would like to set up an appointment to discuss these changes

Appointment Date: _____ **Time:** _____ **Guidance Signature:** _____

Parent Signature

Date

Student Signature

Date

| FOR OFFICE USE ONLY | | |
|---|-------|---------------------|
| <input type="checkbox"/> Parent Contacted | Date: | Guidance Signature: |
| <input type="checkbox"/> Student Returned Books and all Materials | Date: | Signature: |
| <input type="checkbox"/> Changes Made in Power School | Date: | Signature: |