



CREC
Capitol Region Education Council

**Division of Technical Assistance
and Brokering Services**

SUPERVISORY WORKSHOP SERIES

Understanding the Laws and Improving Performance

CREC 2008 - 2009 Supervisory Workshop Series

Dates:

December 15
January 12
February 3
March 3
April 1
May 4

CREC Central
111 Charter Oak Ave
Hartford, CT

For directions, please go to www.crec.org and click on DIRECTIONS at the bottom of the page.

The cost of each workshop is \$55.00 and includes workshop materials and a light snack.

Attendance at each workshop will earn 0.3 CEU's toward the SDE requirement of training in supervision and evaluation for administrators.

CREC is pleased to announce our **NEW** schedule of supervisory workshops for 2008-2009. These workshops will help new and seasoned supervisors stay current on rules and regulations that affect how we hire, support and manage staff. The workshops will also provide best practices in the areas of supervising, motivating, and evaluating employees. Participants will earn CEUs towards the supervision and evaluation (305) requirement for administrators.

Using Data to Improve Student Achievement at the District, Building and Classroom Level – Two-Part Series

- **Session 1 - December 15, 2008, 3:00 – 6:30 pm**
- **Session 2 – January 12, 2009, 3:00 – 6:30 pm**
- **Dr. Mike Wasta, Professional Development Associate for The Leadership and Learning Center**

Participants in this workshop will learn proven techniques for using data to improve student performance at the district, building and classroom level. In addition, participants will learn how the power of their work can be enhanced by carefully aligning the efforts of all three levels - district, building and classroom. Finally participants will learn how to use data to monitor the effectiveness of the instructional strategies they employ. Participants must attend both sessions and there will be some independent work in between sessions.

Legal Updates that Affect Schools

- **February 3, 2009, 1:00 – 4:00 pm**
- **Thomas Mooney, partner at Shipman and Goodwin, LLP**

Come hear the latest legal information on student discipline, student records, teacher supervision and evaluation, personnel records, religion in schools, and a variety of other important topics. In addition, Tom would be pleased to receive your questions in advance (tmooney@goodwin.com) and will address those questions during the Update. Our plan is to have an informal discussion of current legal issues of concern to school districts.

Turn over for other spring events.

Holding Staff Accountable for Performance

- March 3, 2009, 3:00 – 6:30 pm

- Jeff Olefson, Educational Consultant, Staff Development Associates

Learn techniques to improve communication with your employees and how to set and maintain appropriate standards. Determine what effective communication with your employees is and practice it. Come away with an approach for increasing the productivity of your unit and its employees.

Reinforcing Positive Individual Performance & Effective Teamwork

- April 1, 2009, 1:00 – 4:00 pm

- Deanne Shapiro, Consultant

To help new and experienced supervisors successfully meet the challenges of their professional role, participants will learn how to:

- Maintain a “continuous feedback loop” with staff;
- Provide effective performance feedback;
- Conduct effective performance evaluations; and
- Develop high performance teamwork.

The training approach will be interactive, using brief lecture, experiential exercises, case studies and simulations, skill self-assessments, and individual goal setting. All will help to create a positive adult learning environment and to recognize and reinforce participants’ experience and skills.

Current Trends in Teacher Evaluation

- May 4, 2009, 12:30 – 3:30 pm

- Dr. Tony Rigazio-Digilio, professor at Central CT State University

Attendees will learn a research-based, developmental approach to teacher evaluation that connects student learning and teacher growth. Specific models for tenured and non-tenured teachers will be explored. Direct links to School Improvement Goals will also be highlighted.

To register go to www.crec.org and click on *EVENTS*.

For registration questions, please contact Gail Oliver at 860-509-3766 or goliver@crec.org.

