



Business Services  
111 Charter Oak Avenue  
Hartford, Connecticut 06106  
(860) 524-4062  
Fax (860) 247-1949  
www.crec.org

August, 2011

Parent:  
Name:  
Address  
City, State

School  
Address  
City, State

This confirms that I will provide transportation to \_\_\_\_\_ for my  
(Name of School)  
child \_\_\_\_\_ in grade \_\_\_\_\_ for the 2011-2012 school year.  
(Name of Child) (grade level)

I understand that attendance records will be used to calculate reimbursement to me at the rate of \$5.00 per day at the end of the school year.

**RETURN TO:**  
**CREC**  
**Business Services**  
**Attention: Mark Whitham**  
**111 Charter Oak Avenue**  
**Hartford, CT 06106**

*Please note:*

*In order to receive this reimbursement,*

- 1. Parents must provide transportation for the entire school year.*
- 2. The student may not reside in the same town as the school.*
- 3. The transportation provided must be from home to the school.*
- 4. Student does not reside in a town for which transportation is provided by CREC.*
- 5. Reimbursement to parents with more than 1 student at the same school is limited to a total of \$5.00 per day, per the State Department of Education.*

\_\_\_\_\_  
Parent's/Guardian's Name  
(Please print)

\_\_\_\_\_  
Parent's/Guardian's Signature