

### **Application for Admission**

## Advanced Alternative Route to Certification for Special Education Cross Endorsement

Thank you for your interest in the AARC for Special Education. For consideration of entrance into the program, you must:

1. Hold a valid teaching certificate
2. Have a minimum of 3 years successful teaching experience in the past 8 years (substitute teaching experience will be considered)
3. Possess the desire to teach students with disabilities as a special educator
4. Have access to a computer and a working email address
5. Receive AARC faculty recommendation after review of your application and interview
6. Submit to Jeannette Estrada 111 Charter Oak Ave, Hartford, CT 06106 the following paperwork by May 25, 2012:
  - \_\_\_ Completed and signed Application Form
  - \_\_\_ Copy of Certification document
  - \_\_\_ Three letters of recommendation, including one from current administrator
  - \_\_\_ Résumé (including information about formal education beyond high school)
  - \_\_\_ Official transcripts from institutions of higher learning (in envelopes sealed by institutions)
  - \_\_\_ Essay (see attached format)
  - \_\_\_ Application fee in the amount of \$50.00 in the form of a bank check made out to Capitol Region Education Council.

#### Application Process

- Interviews are part of the admission process for this program. Following a paper screening of all applicants, personal interviews will be conducted to determine which applicants will be admitted to the program. You will be notified if you are chosen for an interview.
- Tuition for the AARC program is \$5,500.00 excluding the application fee, materials and additional certification fees. This amount will be payable in two installments: June 2012 and October 2012.

Thank you again for your interest and we look forward to meeting you. If you have any questions please, contact Jeannette Estrada 860-524-4038.

Sincerely,

MaryJo Terranova, Director of AARC for Special Education  
CREC Special Services Support Team

Advanced Alternative Route to Special Education Certification

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Page 1 - Academic/Professional Information

Applicant's Name: \_\_\_\_\_

**Please include with this application a copy of your official transcripts and a valid teaching certificate, and a current resume.** In addition, please respond to the following:

I currently hold Connecticut certification. \_\_\_\_\_ Yes \_\_\_\_\_ No

If you answered "no," are you eligible for Connecticut teaching certification?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Area(s) in which you currently are certified, including subject area(s) and grade level(s)

**Teaching Experience**

Dates District Certified Area Teaching Assignment (indicate full or part time)

Current

Previous

**Record of Professional Development in Special Education**

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Applicant's Name

Please describe any experience you may have had related to working with students with disabilities.

Professional recognition (e.g., special teaching awards or recognition, honors):

Have you ever participated in the TEAM Program?  Yes  No

Please check below the capacity or capacities in which you have participated:

Beginning Teacher  Mentor

Cooperating Teacher  Assessor

Portfolio Scorer

Have completed a TEAM Portfolio for certification in CT

Please describe briefly your experience related to the category/categories you have checked

I certify that all items included with this application are correct and complete. I understand that incomplete information, the withholding of information, or incorrect information may disqualify me for admission into the program. I understand that my completed application is to be submitted by May 25, 2012, and that it is to include the application form and personal essay completed by me, as well as all other items listed above. I understand, also, that this program is intended to prepare me to apply for CT certification for Special Education Teacher.

For final special education certification, I understand I will need to complete the program, pass Praxis II and complete and submit all mandated paperwork to the State Department of Education.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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Applicant's Name \_\_\_\_\_

**References**

Please submit three current letters of recommendation attesting to your ability to meet the standards listed on the bottom of this page required of a special education teacher. At least one of these three letters is to be from a current administrator, who will include in his/her letter the intention to support the efforts of the candidate to meet the requirements of this program.

1. Name \_\_\_\_\_

2. Name \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

3. Name \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Standards

Candidates who complete this program will be able to demonstrate competence in Discipline-Based Professional Teaching Standards for Teachers of Special Education

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ESSAY

Please compose and attach an essay, limited to two typed pages, double-spaced, in which you respond to all of the following questions:

- What is your motivation for pursuing certification as a special education teacher?
- What do you see as the key roles of an effective special education teacher?
- What is your experience working collaboratively with teachers and administrators in your school/district?
- What personal strengths do you have that would contribute to your success as a special education teacher?